

CROOK CO. SCHOOL DISTRICT

FCC FORM 470# 250017499

E-Rate FY27 – 2025-26

Request for Quotes

CROOK COUNTY SCHOOL DISTRICT (District) is seeking proposals for Category 2 items, under the Schools and Libraries Division E-rate Program, to upgrade existing network equipment. Please see the Associated document **Attachment A_Cost Proposal Form** for details.

Deadline to Submit Questions

FEBRUARY 27, 2025 by 12:00 pm PST

Proposal Due Date:

MARCH 7, 2025 by 12:00 pm PST.

In the event that too few bids are received in the 28-day window, applicant may extend that timeline with appropriate vendor notice.

Electronic Submission Portal

<https://erate.imesd.k12.or.us/submission/hFB6lgHApvwPTUVT93Lk>

The USAC Schools and Libraries Division (SLD) requires school districts to include this Request for Quotes (RFQ) as an attachment to Application Form 470. Following the processing of the application, the SLD will post this RFP to the SLD web site (www.sl.universalservice.org). Twenty-eight (28) days after SLD Form 470 filing date, the District will evaluate all bids and negotiate an agreement with the most cost-effective bidder. Execution of the agreement will be pending the approval of the E-Rate funding by SLD.

Single Point of Contact (SPC): Wendy Bloom, Enterprise Network Engineer
Email: wendy.bloom@hdesd.org

Proposal

The District is requesting proposals to upgrade existing network equipment. All proposed equipment must be compatible with the current environment of Cisco switches and Access Points. Installation will be performed by the district.

The hardware (or equivalent) and components are provided as a minimum recommendation for the network equipment.

Term

The term of the contract shall commence no earlier than April 1, 2025 and shall be valid until September 30, 2026.

Bid Submission Instructions

- Proposal must be submitted via the secure electronic portal link on Page 1. Proposals will not be accepted by email.
- SPIN should be plainly displayed on quote.
- E-rate eligible and ineligible costs **must** be separated.
- A manufacturer's multi-year warranty for a period up to three years that is provided as an integral part of an eligible component, without a separately identifiable cost, may be included in the cost of the component.
- Include an estimate of freight charges based upon all items quoted.
- All products are required to be new (no grey market products) with original manufacturer's warranty. Service provider must be an authorized reseller of the represented manufacturer.
- Bidders should propose their Lowest Corresponding Price (LCP) (*as required by the SLD 1996 Universal Service Order, 12 FCC Rcd 87, 383, para. 540*).
- All proposals considered must follow State Procurement Laws
- The District reserves the right to solely determine equivalency and compatibility.
- All future orders are contingent on E-rate funding and Administration approval at the discretion of the District, who reserves the exclusive right to deny any or all proposals associated with this RFP, even with E-rate funding approvals. All quantities are approximate.
- Service Providers must be and remain in compliance of requirements issued by the SLD throughout the contractual period.
- Per USF National Security Rule [FCC 19-121](#) barring the use of USF funding to purchase equipment for E-rate purposes, Service Providers are certifying that the proposed equipment is not from a company with an FCC Designation as a National Security threat.
- The proposal should not include marketing or advertising material or other materials not essential to the utility and clarity of the proposal and should be straightforward and address the request.

Questions

To ensure the integrity of the Competitive Bidding process, questions and inquiries **must** be specifically submitted in writing through email correspondence. All questions should be submitted directly to the Single Point of Contact listed.

Most questions will be answered in two business days. Occasionally, additional time will be required to respond accurately. To ensure questions are answered prior to bid submission, please submit questions early. Note that all interested respondents will have access to all answered questions.

The District reserves the right to not respond to a question if doing so might violate any of the rules or laws governing this procurement process, gives one Respondent an advantage over another, or for any other reason that does not impact the integrity of the bidding process. Correspondence to any other agent will not be responded to. Unsolicited sales inquiries for services not explicitly requested in this RFP will not be addressed.

Scoring Criteria

The following criteria shall be used to evaluate responsive bids:

Factors	Total Points Available
E-rate eligible costs	30
Compatibility with existing infrastructure	25
Prior experience with vendor	20
E-rate ineligible costs	15
Local Vendor	10
Total Points	100

Disqualification Factors

- Late submission
- Not SLD compliant
- Proposal not relevant to Services Requested
- Submitting proposal using method other than required
- Proposal includes equipment from a company with an FCC Designation as a National Security Threat.
- Mass marketing materials
- The Applicant has the right to disqualify any proposal that does not comply with the Bidding Instructions above.
- SPAM and/or robotic responses will not be considered valid responses and will be disqualified from consideration