

SISTERS SCHOOL DISTRICT 6

E-Rate FY28 – 2025-26

Request for Quotes

SISTERS SCHOOL DISTRICT (District) is seeking bids and quotes for Category 2 items, under the Schools and Libraries Division E-rate Program, to upgrade existing network equipment. Please see the Associated document **2025_Sisters_C2_Equipment List** for details.

Closing Date and Time: February 20, 2025 by 12:00 pm PST

In the event that too few bids are received in the 28-day window, applicant may extend that timeline with appropriate vendor notice.

Electronic Submission Portal

<https://erate.imesd.k12.or.us/submission/SMvSOCnyadNgUPTOBBN3>

The USAC Schools and Libraries Division (SLD) requires school districts to include this Request for Quotes (RFQ) as an attachment to Application Form 470. Following the processing of the application, the SLD will post this RFP to the SLD web site (www.sl.universalservice.org). Twenty-eight (28) days after SLD Form 470 filing date, the District will evaluate all bids and negotiate an agreement with the most cost-effective bidder. Execution of the agreement will be pending the approval of the E-Rate funding by SLD and District Administration authorization.

Single Point of Contact (SPC):
Email:

Todd Pilch, Technology Director
todd.pilch@ssd6.org

Term

The term of the contract shall commence no earlier than April 1, 2025 and shall be valid until September 30, 2026.

Proposal

The District is requesting proposals to replace two UPS units that support Category 2 network equipment.

The hardware (or equivalent) and components are provided as a minimum recommendation for the network equipment. The District reserves the right to solely determine equivalency and compatibility.

BIDDING INSTRUCTIONS

- Proposals must be submitted using the Electronic Submission Portal <https://erate.imesd.k12.or.us/submission/SMvSOCnyadNgUPTOBBN3>
- SPIN should be plainly displayed on quote
- E-rate eligible and ineligible costs **must** be separated.
- A manufacturer's multi-year warranty for a period up to three years that is provided as an integral part of an eligible component, without a separately identifiable cost, may be included in the cost of the component.
- Include an ***estimate of freight charges*** based upon all items quoted.
- All products are required to be new (no grey market products) with original manufacturer's warranty. Service provider must be an authorized reseller of the represented manufacturer.
- Bidders should propose their Lowest Corresponding Price (LCP) (*as required by the SLD 1996 Universal Service Order, 12 FCC Rcd 87, 383, para. 540*) .
- All proposals considered must follow State Procurement Laws
- All future orders are contingent on E-rate funding and Administration approval at the discretion of the District, who reserves the exclusive right to deny any or all proposals associated with this RFP, even with E-rate funding approvals. All quantities are approximate.
- Service Providers must be and remain in compliance of requirements issued by the SLD throughout the contractual period.
- Per USF National Security Rule [FCC 19-121](#) barring the use of USF funding to purchase equipment for E-rate purposes, Service Providers are certifying that the proposed equipment is not from a company with an FCC Designation as a National Security threat.
- The proposal should not include marketing or advertising material or other materials not essential to the utility and clarity of the proposal and should be straightforward and address the request.

Questions

To ensure the integrity of the Competitive Bidding process, questions and inquiries **must** be specifically submitted in writing through email correspondence. Questions/inquiries will not be taken verbally by phone. All questions should be submitted directly to the Single Point of Contact listed. Correspondence to any other agent will not be responded to. Unsolicited sales inquiries for services not explicitly requested in this RFP will not be addressed.

Disqualification Factors

- SPAM and/or robotic responses not submitted via the **Electronic Submission Portal** provided will not be considered valid responses and will be disqualified without further consideration.
- Not SLD compliant
- Proposal not relevant to Services Requested
- Proposal includes equipment from a company with an FCC Designation as a National Security Threat.