

**WARRENTON-HAMMOND SCHOOL DISTRICT**

**LEASED LIT FIBER TRANSPORT**

**Single Point of Contact (SPC)**

Mike Moha, Business Manager

**Phone:** (503) 861-2281

**Email:** [moham@warrentonk12.org](mailto:moham@warrentonk12.org)

**SUBMIT QUOTES TO:**

**Submission Portal**

<https://erate.imesd.k12.or.us/submission?key=Z4b4fElHxOwlj1Ebrw61>

**DEADLINE:** December 2, 2024, at 4:00 PM

---

The Warrenton-Hammond School District ("District"), is seeking proposals to replace an expiring contract for fully managed, leased fiber transport for the delivery of Internet Access to the District.

Please see Attachment A Cost Proposal Form for site details.

Service is expected to begin July 1, 2025, which signifies the expiration of the current services.

**SPECIFICS**

Please see attachment 2025\_WHSD\_LEASED FIBER\_Attachment A\_Cost Proposal Form

**BIDDING INSTRUCTIONS**

- **Proposal Submission:** Electronic Submission Portal listed above, mail/parcel service or hand delivery
- **Bandwidth:** 1 Gbps, 2 Gbps, 10 Gbps
- **Preferred Terms:** 1 Year with optional 1-year Voluntary Extensions
  - Note: Voluntary Extensions must be finite and not automatic renewals and identified in the awarded contract.
- Proposer shall include the total monthly other fees and charges (i.e., cost recovery fees, service charges, etc.) that are not taxes or charges assessed by government authorities. Other fees and charges are factored as part of eligible costs evaluation.
- Proposer shall include the estimated total monthly customer assessed or reassessed taxes and fees as established by government authorities (i.e., USF fees, franchise fees, taxes, etc.). Estimated assessed taxes and fees will not be factored as part of eligible costs evaluation.
- Service Provider must be willing to add additional sites and/or increase bandwidth/fiber count to existing sites without extending the contract duration and must be noted in the agreement.
- Service Provider is responsible for providing a valid SPIN (Service Provider Identification Number). SPIN should be plainly displayed on quote.

## **RFQ 2025-WHSD-LEASED FIBER - Leased Lit Fiber Transport**

- District will follow the purchasing policies of the District Board, State procurement laws and regulations, and requirements and procedures of the FCC's E-rate program as administered by the Universal Service Administrative Company to be eligible for all available funding. The District will have the right to allow any associated Contracts to expire without implementation if appropriate funding does not come available.
- All Contracts awarded are contingent on E-rate funding and Universal Service Administrative Company approval.
- Service Providers must be and remain in compliance of requirements issued by the SLD throughout the contractual period.
- Pursuant to ORS 279B.100, District may reject any or all Proposals in-whole or in-part, or may cancel this RFQ at any time when the rejection or cancellation is in the best interest of the State or District, as determined by District. Neither the State nor any State agency is liable to any Proposer for any loss or expense caused by or resulting from the delay, suspension, or cancellation of the RFQ or a Contract award, or the rejection of any Proposal.
- Proposals should not include marketing or advertising material or other materials not essential to the utility and clarity of the Proposal (i.e., mass marketing emails) and should be straightforward and address the request. Proposals containing excessive marketing will be considered non-responsive.
- Per USF National Security Rule [FCC 19-121](#) barring the use of USF funding to purchase equipment for E-rate purposes, Service Providers are certifying that any equipment required for service activation is not from a company with an FCC Designation as a National Security threat.
- Lowest Corresponding Price - Proposers should propose their Lowest Corresponding Price (LCP) (as required by the SLD 1996 Universal Service Order, 12 FCC Rcd 87, 383, para. 540).
- The District reserves the right to extend the proposal deadline with appropriate vendor notice issued as an Amendment through USAC's E-rate Productivity Center (EPC). Prospective bidders are solely responsible for checking EPC to determine whether any amendments have been issued.

## **QUESTIONS**

To ensure the integrity of the Competitive Bidding process, questions and inquiries must be specifically submitted in writing through email correspondence. Questions/inquiries will not be taken verbally by phone. All questions should be submitted directly to the Single Point of Contact listed. Correspondence to any other agent will not be responded to. Unsolicited sales inquiries for services not explicitly requested in this Request for Quotes will not be addressed.

## **DISQUALIFICATION FACTORS**

- Late Submission
- Not SLD Compliant
- Proposal Not Relevant to Services Requested
- District reserves the right to disqualify any bid that does not follow the BIDDING INSTRUCTIONS listed above.